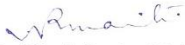


## Grievance Redressal Policy

The College is committed to providing a congenial atmosphere for learning and personal growth of students. Besides other welfare measures, a grievance mechanism is created to encourage students to express individual and group concerns related to academic and non-academic matters. The students are informed about this redressal mechanism at the time of orientation so that if the need arises, they can drop their suggestions or complaints in the respective drop boxes which will facilitate firsthand information for action to be taken. Complaints are handled in a sympathetic, fair, and efficient manner encouraging informal conciliation, early resolution, individual privacy and confidentiality.

Shishuram Das College is determined to address any kind of students' grievances and to take necessary actions in this regard. The grievance redressal policy of this college is given below:

1. When a student comes up with any sort of grievance, he/she is directed to submit a written document detailing his/her grievance to the Head of the Institution.
2. After the acceptance of the letter of grievance, the Head of the Institution examines whether the issue of grievance is related to ragging or related to sexual harassment or related to any academic grievance.
3. If the issue of grievance is related to ragging, the issue is directed to the Anti-Ragging Committee. The committee will take necessary actions in this regard following the Anti-Ragging policy.
4. If the student faces any issue of sexual harassment, she/he will be directed to Internal Complaint Committee (ICC). The ICC will address the issue of grievance and will take necessary actions in this regard following the policy of ICC.
5. If the student has any grievance relating to academic issues, he/she will be directed to the concerned department. The faculties of the department will address the grievance of the student.
6. If the student has any grievance other than the above-written issues, the Head of the Institution will immediately frame a temporary committee, if needed, to address the specific grievance of the student.
7. The resolution of the problem is reported to the Head of the Institution in due course by the concerned of the respective committees/departments.

  
(Dr. Nilesht Ranjan Maiti)  
Principal.

Principal  
Shishuram Das College  
Blusna, Kamarpole, S. 24 Pgs.

## **Anti-Ragging Committee**


1. Sabir Mondal(Jt. Convenor)
2. Ankita Jana(Jt. Convenor)
3. Abhinandan Malas
4. Susmita Majumder
5. Samit Saibya.
6. Suchetana Paul

## **Internal Complaint Cell**

1. Chhaya Mondal (Convener)
2. Prativa Pan
3. Abhinandan Malas
4. Nupur Datta

## **Grievance Redressal Cell**

1. Kanika Bhattacharya (Jt. Convener)
2. Susmita Majumdar (Jt. Convener)
3. Rajib Ghosh
4. Asim Kumar Mondal
5. Tanushree Naskar
6. Soumen Mondal.
7. Arijit Bhattacharya.

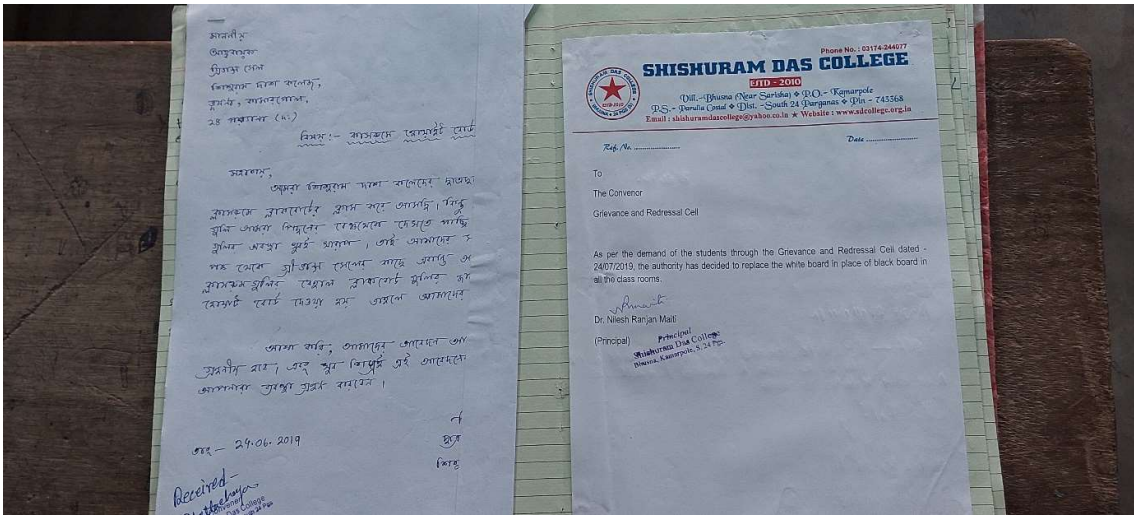
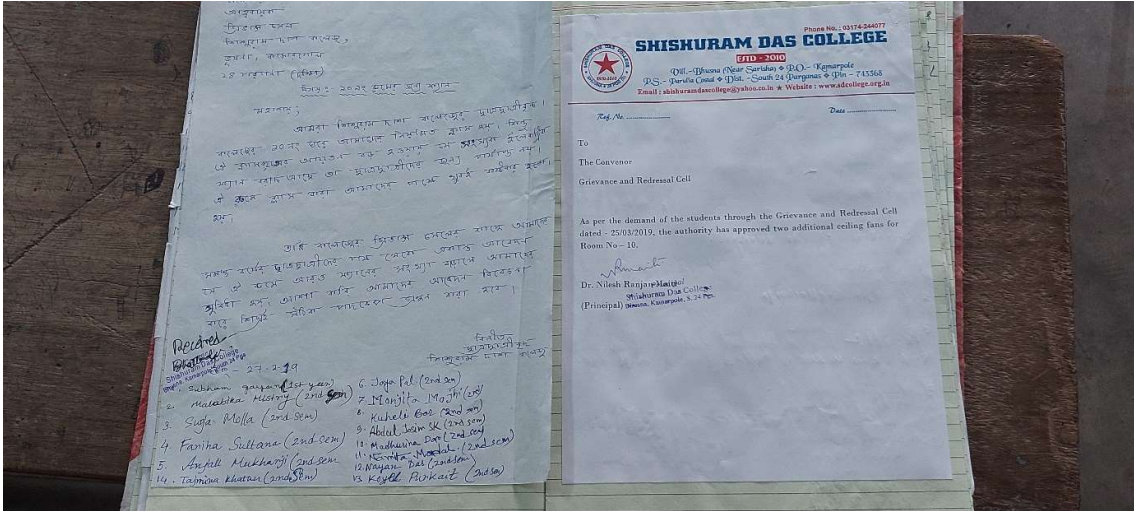
  
(Dr. Nilesh Ranjan Maiti)  
Principal.

*Principal*  
**Shishuram Das College**  
Bhusna, Kamarpole, S. 24 Pgs.

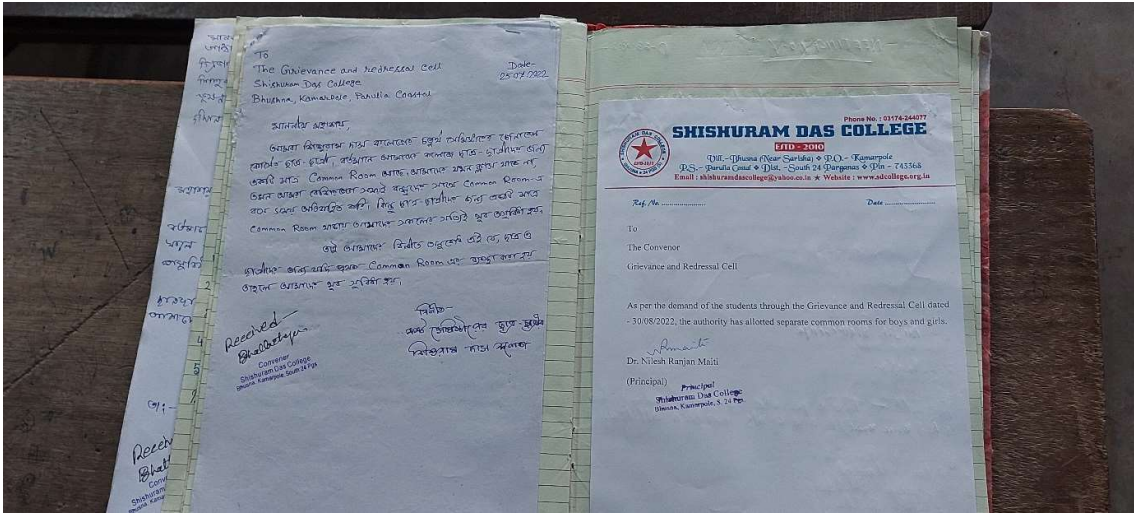
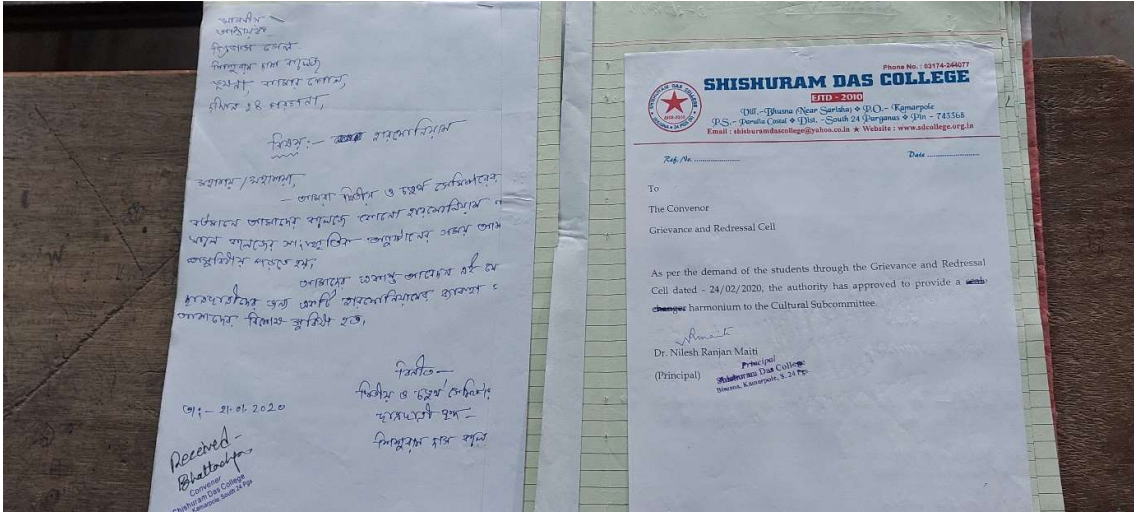


*N. Ranjan Maiti*  
(Dr. Niles Ranjan Maiti)  
Principal.

*Principal*  
**Shishuram Das College**  
Bhusna, Kamarpole, S. 24 Pgs.



*(Signature)*  
 (Dr. Nitesh Ranjan Maiti)  
 Principal.  
 Principal  
 Shishuram Das College  
 Bhusna, Karmapole, S. 24 Pgs.



*N. Maiti*  
 (Dr. Nilesh Ranjan Maiti)  
 Principal.  
 Principal  
 Shishuram Das College  
 Bhusna, Kamarpole, S. 24 Pgs.